



## Memorandum

Date: December 28, 2017

To: West Linn City Council, Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report – December 28, 2017

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### Schedule

- There is a work session scheduled for Tuesday, January 2<sup>nd</sup> due to Monday being New Year's Day. The agenda includes a look into the first quarter of 2018 for Council meetings and agenda priorities.
- 2018 Council Goal Setting Retreat – The dates for this year's retreat are January 12 and 16. The agenda for the two days is still being developed. You received your packets today.

### Information Items

- West Linn GO Bond Renewal. Today's special Council meeting resulted in the decision to augment phone polling with on-line polling. The survey results are now scheduled to be presented to the City Council on January 16<sup>th</sup>, time and location to be determined.
- Police Chief Recruitment. Our recruiter, Greg Nelson, will be in town on January 3<sup>rd</sup> and 4<sup>th</sup> to interview various stakeholders in order to prepare a profile for the position. The time slot for the City Council is January 3<sup>rd</sup> from 11 to 12:15. Please save the date and time. Meanwhile, Interim Chief Hennelly is on vacation until January 16<sup>th</sup>. In his absence, Lt. Stradley is AIC Police Chief and Blaine McKean is AIC Lieutenant.
- Mapleton/Kenthorpe Paving. The last driveway was finished this month. The Citizen Engagement Coordinator is working on a survey that will be e-mailed soon asking for feedback on the project.
- Congressman Schrader Community Roundtable. You should have received an e-mail invitation to a Community Leaders Roundtable to be held by Congressman Kurt Schrader. This is an *invitation only* event for elected officials in the region. West Linn will once again host this event, scheduled for Tuesday, January 23<sup>rd</sup> from 8:30 to 10:00 a.m. in the Council chamber. Please RSVP to Megan McKibben at [megan.mckibben@mail.house.gov](mailto:megan.mckibben@mail.house.gov) or 503-588-4486.

That's it for this quiet holiday week.

Respectfully,

*Eileen*